

SUMMARY OF STEPS TO APPLYING FOR QUALIFICATIONS OF AGRICULTURAL LANDS FOR WILDLIFE MANAGEMENT USE FOR PROPERTY TAX APPRAISAL

Visit the Texas Parks and Wildlife website for the guidelines for qualification, comprehensive guidelines for each ecological region in Texas, as well as the required wildlife management plan form and the annual report: [http: www.tpwd.state.tx.us/landwater/land/private/agricultural_land/](http://www.tpwd.state.tx.us/landwater/land/private/agricultural_land/)

For Initial Application:

1. Fill out the required Texas Parks and Wildlife 1-D-1 Open Space Agricultural Valuation Wildlife Management Plan form (PWD 885-W7000) available on the Texas Parks and Wildlife website. The plan can be a 5-year or single-year plan.
 - a. Use the Comprehensive Wildlife Management Planning Guidelines for the appropriate ecological region also available on the Texas Parks and Wildlife website. For Waller County click on the Gulf Prairies and Marshes link.
2. Fill out the application for 1-D-1 Open Space Agricultural Appraisal form obtainable only from the local County Appraisal District after January 1st.
3. **Recommended:** Write a detailed written plan to elaborate on the TPW Wildlife Management Plan that includes a description of the property & current habitat practices, past history of land use and wildlife, goals and objectives, management practices, time schedule, photos if possible (of areas to be treated and any practices already in place), time schedule, and map of the property identifying areas to be targeted for each practice. A sample plan and guide is included in the Comprehensive Wildlife Management Planning Guidelines.

After Approval:

1. Fill out the Texas Parks and Wildlife 1-D-1 Open Space Agricultural Valuation Wildlife Management Annual Report form (available on the TPWD website) to report the activities and practices listed in your initial plan that were implemented (and any additional activities and practices). Do this annually and submit between January 1 and April 30 each year. It is also **recommended** that you submit the following with your annual report each year.
 - a. Copies of all receipts that document expenses incurred for implementation of practices outlined in your plan.
 - b. Before/after photos of practices.
 - c. Updated map that reflects areas where practices were/are being implemented.
 - d. Copies of activity log (written account of all activities implemented and dates of implementation), observation log, and any census data.

